

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF  
RED LEAF METROPOLITAN DISTRICT NO. 2

Held: November 5, 2020, at 2:00 p.m., via Conference Call.

Attendance/Qualification The meeting referenced above was held in accordance with the applicable statutes of the State of Colorado. The following Directors, having confirmed their qualification to serve, were in attendance:

Charles Hastings  
Janet Bilborrow  
Jean Hardouin  
Gene Anderson  
Bryan Treese

*Also present for the District: K. Sean Allen, White, Bear, Ankele, Tanaka & Waldron, P.C. District general counsel and Kimberly Johanns, Simmons & Wheeler, P.C., District accountant.*

Director Qualification/Call to Order With a quorum of the Board participating, the Directors confirmed their qualification to serve and the meeting was called to order.

Conflict of Interest Disclosures Mr. Allen advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Allen inquired whether members of the Board had any disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. All Board members confirmed there are no conflicts of interest.

Approval of Agenda The Board reviewed the agenda. Following discussion, upon motion duly made and seconded, the Board unanimously approved the Agenda.

Approval of Minutes The minutes of the April 2, 2020, meeting were submitted to the Board for approval. Following discussion, upon motion duly made and seconded, the Board unanimously approved the minutes.

## **Financial**

Payables and Financial Statements	Ms. Johanns presented the financial statements dated September 30 <sup>th</sup> , 2020, and payables to the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved the financial statements.
	Ms. Johanns presented the current and interim payables to the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved the current and interim payables.
2020 Budget Amendment	Ms. Johanns noted to the Board that a 2020 Budget Amendment was not needed.
Public Hearing on 2021 Budget	Director Bilsborrow opened the public hearing on the proposed 2021 Budget. Mr. Allen noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.
Consider Adoption of Resolution Approving 2021 Budget	Mr. Allen reviewed the 2021 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2021 Budget, appropriating funds therefor and certifying 1.250 mills for the general fund and 21.250 mills for the debt service fund.
2020 Auditor	Ms. Johanns presented the 2020 auditor engagement to the Board. Following discussion, upon motion duly made and seconded, the Board approved Crady and Puca for the 2020 audit.
Bill.com	Ms. Johanns reviewed Bill.com, the online invoice payment service. Following discussion, upon a motion duly made and seconded, the Board approved utilizing Bill.com with Director Hardouin and Director Treese as approved signers.

## **General Matters**

Consider Approval of 2021 Property and Liability Insurance Renewal	The Board reviewed the 2021 Property and Liability Insurance Renewal. It was noted that the HOA did a review of the District property. Following discussion, upon a motion duly made and seconded, the Board approved the insurance renewals with updates.
Consider Adoption of Resolution Establishing an Electronic Signature Policy	The Board reviewed the Resolution Establishing an Electronic Signature Policy. Following discussion, upon a motion duly made and seconded, the Board adopted the resolution.

## Other Business

### Next Regular Meeting

The next regular meeting for the Board of Directors will be held on April 1<sup>st</sup>, 2021.

### Adjournment

There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing minutes were approved by the Board of Directors on April 1<sup>st</sup>, 2021.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

*Charles A Hastings*  
Charles A Hastings (Apr 6, 2021 17:54 MDT)

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Secretary for the Meeting









# Red Leaf MD No. 2 - 2021-04-01 Meeting Items for Signature

Final Audit Report

2021-04-07

Created:	2021-04-02
By:	Rose Vallesio (rvallesio@wbapc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAz5VEm8bqizJbLJtqtDc7SDK7AXHjPHkj

## "Red Leaf MD No. 2 - 2021-04-01 Meeting Items for Signature" History

-  Document created by Rose Vallesio (rvallesio@wbapc.com)  
2021-04-02 - 3:36:12 PM GMT- IP address: 50.209.233.181
-  Document emailed to Charles A Hastings (cndhast@gmail.com) for signature  
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2021-04-02 - 5:03:40 PM GMT- IP address: 96.87.43.70
-  Document e-signed by Charles A Hastings (cndhast@gmail.com)  
Signature Date: 2021-04-06 - 11:54:14 PM GMT - Time Source: server- IP address: 67.190.129.213
-  Document emailed to J K Bilsborrow (janbilsborrow@gmail.com) for signature  
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Signature Date: 2021-04-07 - 5:43:47 PM GMT - Time Source: server- IP address: 67.177.213.72
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