

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

RED LEAF METROPOLITAN DISTRICT NO. 2

Held: November 17<sup>th</sup>, 2023, at 2:00 p.m., held at 3804 Shadow Canyon Trail, Broomfield, CO and via Zoom Conference Call.

Attendance/Qualification

The meeting referenced above was held in accordance with the applicable statutes of the State of Colorado. The following Directors, having confirmed their qualification to serve, were in attendance:

Janet Bilsborrow  
Jean Hardouin  
Charles Hastings  
Gene Anderson

*Bryan Treese was excused absent.*

*Also present for the District: K. Sean Allen, White, Bear, Ankele, Tanaka & Waldron, P.C. District general counsel; and Kimberly Johans and Oscar Fierro, Simmons & Wheeler, P.C., District accountant.*

Director Qualification/Call to Order

With a quorum of the Board participating, the Directors confirmed their qualification to serve, and the meeting was called to order.

Conflict of Interest Disclosures

Mr. Allen advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Allen inquired whether members of the Board had any disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. All Board members confirmed there are no conflicts of interest.

Approval of Agenda

The Board reviewed the agenda. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as amended.

Approval of Minutes

The minutes of the April 13<sup>th</sup>, 2023, meeting were submitted to the Board for approval. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the

minutes.

## **Financial Matters**

Consider Approval of  
Payables/Financials

Ms. Johanns presented the financial statements dated September 30<sup>th</sup>, 2023 and the current and interim payables to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the financial statements and ratified the payables.

2023 Budget Amendment  
Hearing

Director Bilsborrow opened the public hearing on the 2023 Budget Amendment. Mr. Allen noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Adoption of Resolution  
Amending 2023 Budget

Ms. Johanns noted to the Board that a budget amendment was not needed.

2024 Budget Hearing

Director Bilsborrow opened the public hearing on the proposed 2024 Budget. Mr. Allen noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Adoption of Budget  
Resolution

Ms. Johanns reviewed the 2024 Budget and Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2024 Budget, appropriating funds therefor and certifying mills as necessary to generate the revenues as discussed in the budgeted funds.

2023 Auditor and 2023  
Audit  
Commencement/Filing

The Board engaged in a general discussion regarding the 2023 auditor and audit. Following discussion, upon a motion duly made and seconded, the Board approved the auditor engagement with Crady, Puca and Associates in the not to exceed amount of \$6,000.

## **General Matters**

Consider 2024 Renewal of  
Property and Liability  
Insurance

The Board reviewed the current general liability schedule and property schedule and limits. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the general liability schedule and property schedules and authorized legal counsel to bind coverage.

July 1, 2024 Website ADA

The Board engaged in a general discussion and it was noted to the

Compliance

Board regarding ADA compliance.

**Other Business**

Next Regular Meeting

The next regular meeting is scheduled for April 4<sup>th</sup>, 2024.

Adjournment

There being no further business to come before the Board, and following discussion and upon motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing minutes were approved by the Board of Directors on April 4<sup>th</sup>, 2024.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

*Gene Anderson*  
Gene Anderson (Apr 12, 2024 14:27 MDT)

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Secretary for the Meeting